

Procedure of entry to Israel for foreign Private Pilots

Preface:

This document explains the procedure of entry to Israel for foreign Private Pilots who wish to fly with their own aircraft to Israel. This is related to private, VFR flight of LSA (Light Sport Aviation) airplanes. In general a private pilot who wishes to fly to Israel must get an entry approval from ASOC (Aviation Security Operation Center) of the ministry of transportation in Israel. The following document will explain the steps needed to follow the approval process. Once in landed Israel, a foreign pilot is not allowed to fly alone in their aircraft in Israeli airspace. It is allowed however, to have an Israeli licensed pilot in the aircraft, along with the foreign pilot. If you plan to fly in Israeli airspace with an Israeli pilot on-board, please make sure he coordinates with CAA and submits the internal flight plans for you.

Step 1: Preparation

Please get familiar with

- AIP GEN 1.2.4 Section https://www.gov.il/BlobFolder/guide/aip-israel/en/aip-eng_GEN-1-2.pdf
- ASOC website <http://asoc.mot.gov.il/default.aspx>

Note that ASOC website font and background colors are very similar and it is very difficult to read the text or instructions. It is easier to read if the web page is printed.

- Arrival Procedure: <http://asoc.mot.gov.il/ArravalProcedure.aspx>

Step 2: Application

- Submit your application for entry to ASOC . Download “GA Arrival Application Form Web” from here: <http://asoc.mot.gov.il/downloads.aspx> open the file as “Read Only” and follow the instructions. Once completed send by Email or Fax (see Appendix A).

Opening the Form

Your web browser may be configured with a Microsoft® Word plug-in to automatically open the file within your browser's window upon download. To download the file directly to disk, right click on the Results Page form title link then select "Save Target/Link As..." from the menu. Use Microsoft® Word to open the file.

Fill-in forms with the ability to save locally will generate a dialog box when opened with Microsoft® Word. The dialog box will indicate that the document is reserved and can be opened either by a password or in a 'read only' mode. Open the document in the 'read only' mode that will enable you to fill-in the required information into the appropriate data fields. You will be able to save the completed fill-in form under a different file name or to print it.

- The best practice is to submit your application 2 weeks prior to your planned arrival in Israel.
- Please attach also a scan of your: Passport, Pilot License, Aircraft registration certificate. If an additional pilot is on board, Passport and Pilot license are needed as well.
- As a Light Sport Aviation aircraft your entry point will be Haifa (ICAO: LLHA). Your departure airports will probably be from Cyprus, or Greece.
- Entering through Haifa does not require you to have any Handling Agency. Therefore this field does not need to be field out.
- Please note that you have to fill in a Contact Person in Israel. Application without a valid contact person, will be rejected by ASOC.

Contact Person is someone whom you have a regular contact and familiar with. Contact Person could be an Israeli Pilot you are familiar with and met before. It is recommended to add additional information in the email of the nature of your acquaintance with the Contact Person as well as any Israeli friends and family. ASOC may require a scan of the passport of the contact person.

- In some cases, ASOC will require additional documents to complete their evaluation. In such case you will be contacted by ASOC.

Step 3: Pending Approval

- ASOC should be able to complete your application evaluation within a week. If no response is obtained by then, please call ASOC hotline at +972 3 9599800 (24/7).
- If your application is approved, a **Pending Permission** message is sent by Email. (See example Appendix B)
- The Pending Permission includes codes and instructions for your registration on ASOC website.
- Please note the REMARKS tab – for any specific instructions.

Step 4: Registration

- The PIC should enter the ASOC website and submit the "Security Entry Code" – please follow the instructions on the Pending Permission message.
- A "Security Entry Code" is a personal code that you have to think-up and submit (same like a password)
- Note that ASOC website font and background colors are very similar and it is very difficult to read the text or instructions. In case of difficulty, you can contact ASOC hotline at +972 3 9599800 (24/7)
- Upon successful registration, you are able to proceed with next steps to enter Israeli Airspace.

Step 5 Before you take off

- Once you have your security entry code, you can file your flight plan. As Light Sport Aviation aircraft your entry point will be Haifa (ICAO: LLHA). Your departure airports are likely to be from Cyprus, or Greece.
- Before you take off for your departure airport you will need to call ASOC hotline +972 3 9599800 (24/7) to inform and confirm your departure. Please make this call when aircraft doors / canopy are closed and the aircraft is ready for taxi. Failing to make this call will result in denial of entry.

Step 6 In Flight

- In air, 180 miles from Haifa call "Tel Aviv identification" as per the procedure described here: <http://asoc.mot.gov.il/ArravalProcedure.aspx>
- If taking off from Larnaka or Paphos (which are less than 180 NM) try to make contact as soon as you have reached cruising altitude or when released from Larnaka Approach.

Have a safe and enjoyable flight and visit to Israel

Appendix A: GA Arrival application (front page)

ASOC <i>Aviation Security Operation Center</i> Tel: +972(3) 9599880; Fax: +972(3)9599808 E-mail: asoc@isf.gov.il	STATE OF ISRAEL MINISTRY OF TRANSPORT SECURITY DEPARTMENT 	General Aviation Arrival Application
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Application Information:	
Applicant Name: (*)	<input type="text"/>
Company Name: (*)	<input type="text"/>
Handling Agency in Israel: (*)	<input type="text"/>
Company Phone No.: (**)	<input type="text"/>
Handling Agency Phone No.: (*)	- <input type="text"/>
Company Fax No.: (**)	- <input type="text"/>
Handling Agency Fax No.: (*)	- <input type="text"/>
Company Cell No.: (**)	- <input type="text"/>
Handling Agency Cell No.:	- <input type="text"/>
Company E-mail: (**)	<input type="text"/>
Handling Agency E-mail:	<input type="text"/>
(**) – Fill-in if not submitted via a handling agency in IL	

Aircraft Information:	
AC Callsign: (*)	<input type="text"/>
AC Registration: (*)	<input type="text"/>
AC Nationality: (*)	<input type="text"/>
AC Make and Model: (*)	<input type="text"/>
ICAO Designator: (*)	<input type="text"/>

Flight Information:	
Airport of Departure to Israel (*)	<input type="text"/>
Airport of Departure from Israel (*)	<input type="text"/>
ETD Date and Time(*)	<input type="text"/> UTC
ETD Date and Time(*)	<input type="text"/> UTC
Airport of Arrival in Israel (*)	<input type="text"/>
Destination Airport Abroad (*)	<input type="text"/>
Landing Airports en route before Israel (*)	<input type="text"/>
Landing Airports en route from Israel	<input type="text"/>
ETA Date and Time(*)	<input type="text"/> UTC
ETA Date and Time(*)	<input type="text"/> UTC
Purpose of Flight (*)	<input type="text"/>

Contact Person In Israel:	
First Name: (*)	<input type="text"/>
Middle Name:	<input type="text"/>
Last Name: (*)	<input type="text"/>
ID (*)	<input type="text"/>
Company Phone No.: (*)	- <input type="text"/>
Company Name (*)	<input type="text"/>
Fax No.:	- <input type="text"/>
Address (*)	<input type="text"/>
Cell No.:	- <input type="text"/>
E-mail	<input type="text"/>
Home Phone No.: (*)	- <input type="text"/>
Connection to Flight: (*)	<input type="text"/>

Appendix B: Pending Permission Notification example

Pending Permission Notification # MBT 500

Permission Code e2Z

AC Callsign:

ETA: 12:40 UTC

Note!

Your application is still pending final approval. The pending approval will become a **Final Security Arrival Permit** only after the pilot has submitted a **'Security Entry Code'**. The pilot in-command of the planned flight should enter the ASOC website (<http://asoc.mot.gov.il>) for online submittal of the **'Security Entry Code'**. The pilot should use the Pending Approval Notification number as 'User Name' and the Permission Code as 'Password' to access the online submittal website page.

Remarks: The handling agency obligations are:

The captain must call ASOC prior to departure from _____, in order to receive final take-off permission.

The request was approved by:

Aviation Security Operation Center

Security Department, Ministry Of
Transport

Appendix C: THE TEL AVIV FIR ARRIVAL IDENTIFICATION PROCEDURE

Upon approaching Tel-Aviv FIR, the pilot must establish initial radio communication contact with the relevant ACC unit for identification, and provide the Security **Entry Code**. The detailed identification procedures are stipulated in **AIP Israel ENR**.

Security Verification Procedure & Phraseology Brief

Note: In this briefing:

1. *ACID* means Aircraft ID (CallSign).
2. *CONT* means Security Controller.
3. Figures in *ITALIC* mean variables.
4. *(Blue italic text in between parentheses means instructions for the pilot)*.

ACID:	Tel Aviv Identification, <i>ACID</i> , we are 200 miles from Ben Gurion, Requesting Entry Clearance. <i>(Reporting the SQUAWK number will not be required for a flight providing the security entry code)</i>
CONT:	<i>ACID</i> Tel Aviv Identification Report Your Entry Code.
ACID:	Tel Aviv Identification, <i>ACID</i> , my code is <i>ABC123</i> (6 characters)
CONT:	<i>ACID</i> Tel Aviv Identification, your Entry is Approved.

When the Security Controller could not clearly hear the code transmitted, he may ask:

CONT:	<i>ACID</i> Tel Aviv Identification Say Again.
ACID:	Tel Aviv Identification, <i>ACID</i> , my code is <i>ABC123</i> (6 characters) <i>(The pilot should repeat Loud & Clear the same code)</i>

CONT: ACID Tel Aviv Identification, your Entry is Approved.

When the validity of the transmitted entry code could not be verified, complementary identity authentication measures may be considered i.e. Alternative Credentials Questions and Answers filled-out by the pilot in his registration form (for Israeli licensed pilot) in the entry code submittal form (for non- Israeli licensed pilot).

CONT:	ACID Tel Aviv Identification, YOUR ENTRY CODE DOES NOT MATCH, Stand by for instructions. Then : ACID Tel Aviv Identification Report your Nationality. Then : ACID Tel Aviv Identification Report your Pilot License Number. Then : ACID Tel Aviv Identification Report <i>Your favorite color</i> and Report <i>your pet's name</i> .
ACID:	Tel Aviv Identification, <i>ACID, my favorite color is red and my pet's name is Pluto</i>
CONT:	ACID Tel Aviv Identification, your Entry IS Approved now

At every stage of the identification verification process Tel Aviv Identification may instruct that the entry of the aircraft into the TEL AVIV FIR is not approved, and the pilot will receive further instructions from Nicosia ACC or Tel Aviv ACC depends on the relevant airspace location.

